



Appeals Checklist

Provide Equal Opportunity to Appeal

- Determination of Responsibility
- Dismissal of Formal Complaint

Based Upon Proper Grounds

- Procedural Irregularity that Affected Outcome
- New Evidence that Was Not Reasonably Available at the Time of the Determination that Could Affect Outcome
- Conflict or Bias by Title IX Coordinator, Investigator, or Decision-Maker

Notify the Other Party in Writing

Decision-Maker NOT Same as Prior Decision Makers, Investigators, or Title IX Coordinator

Provide Equal Opportunity to Submit Written Statement

Issue Written Decision and Rationale

Provide the Written Decision Simultaneously