

TAKINI SCHOOL
POSITION DESCRIPTION

POSITION TITLE: School Nurse
SUPERVISION: Superintendent

POSITION RESPONSIBILITIES:

1. Conduct nursing related activities during school hours.
2. Maintain a clean/well stocked secure medical office.
3. Administer emergency first aid procedures.
4. Administer immunizations and tuberculin testing.
5. Maintain appropriate/confidential patient records.
6. Follow MD/PA/Nurse Practitioner orders as instructed.
7. Administer medication as prescribed by MD/PA/Nurse Practitioner.
8. Maintain Basic Life Support Certification and administer basic life support measures.
9. Conduct classroom presentations regarding health related topics.
10. Coordinate athletic physicals and screen patients for school clinic.
11. Maintain all prescription medications in locked cabinets.
12. Other duties as assigned.

QUALIFICATIONS:

1. RN-LPN License minimum, operates under the supervision of an MD or Licensed Physicians Assistant or Nurse Practitioner.

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation.